



## Medical Release Form Accuracy Checklist

*This is an extra resource to go along with the original article:*

[What's missing from your medical release form?](#)

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Is your medical records release form complete? Avoid potential rejection, liabilities, and administrative headaches by double-checking your medical release form with this handy checklist.

Checking “Yes” on all seven of these questions should help ensure you have a medical release form that meets all the basic requirements!

1. Does your medical release form include a clear statement of purpose at the top of the form?  
Yes \_\_\_\_\_ No \_\_\_\_\_
2. Does your medical release form include fields for the contact information of the patient?  
Yes \_\_\_\_\_ No \_\_\_\_\_
3. Does your medical release form specify the types of medical information that the patient is consenting to share?  
Yes \_\_\_\_\_ No \_\_\_\_\_
4. Does your medical release form include a field for the contact information of the receiving third party?  
Yes \_\_\_\_\_ No \_\_\_\_\_
5. Does your medical release form include a clear statement of expiration?  
Yes \_\_\_\_ No \_\_\_\_\_
6. Does your medical release form include a legal disclaimer?  
Yes \_\_\_\_\_ No \_\_\_\_\_
7. Does your medical release form include a field for the patient’s signature?  
Duh! \_\_\_\_\_ Oops... \_\_\_\_\_